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GO SERV Website:
www.goserv.ca.gov

Inside this Issue

- 1 News from the Team
- 2 2004 Funding Updates
- 3 2003 CERT Guide
- 4 Tribal Nations Update
- 5 Questions and Answers
- 6 Contacts



News From the Team

**From Adam Sutkus,
Citizen Corps Program Director**

September and October are going to be big months for the Citizen Corps/CERT program. On September 8th, we are planning to release the guidance for the 2003 CERT grant. October 17th and 28th, we are going to have our North & South state Grantee Technical Workshops to assist with the application process. This will "officially" kick off the second year of California's Citizen Corps & CERT program, as funded through FEMA.

With 76 CERT programs and 38 Citizen Corps Councils now registered in California, the world of community preparedness is skyrocketing. Thanks for your continued hard work!!

Funding Update

The news on appropriations has not changed much since last month. Both the House of Representatives and the Senate passed their versions of the 2004 Citizen Corps/CERT appropriation. A conference committee will follow to resolve any differences in the two versions, expected in mid September.

As reported in our last newsletter, the House-passed version contains \$25M for Citizen Corps and \$20M for CERT—for a total of \$45M. This is a significant increase over the \$25 million 2002 Supplemental and \$20 million 2003 CERT Appropriation.

Similarly, the Senate-passed version contains over twice last year's totals as well, with \$50M identified for Citizen Corp & CERT activities. No separation between the programs is contained in the Senate version.

As a reminder, the current-year funding for California is \$1.49M for

CERT Programs in FY '03; this is compared to the combined Citizen Corps and CERT '02 Supplemental of \$1.66M.

CERT Guide for Local Governments

GO SERV plans to distribute the 2003 CERT guidance on Monday, September 8, 2003. The 2003 CERT Guide for Local Governments will be e-mailed to our current list of CERT grant Program Managers, Legal Applicants and Operational Area contacts. Also, the guide will be posted on the GO SERV website at www.goserv.ca.gov in the **Grantee Central area under Citizen Corps**. The password for Grantee Central is "service2others". Please alert Katrina Rosseini at krosseini@goserv.ca.gov if your contact information has changed for your Program Manager, Legal Applicant or Operational Area contact.

In response to feedback from our current grantees, the guide was written to be as concise and easy-to-understand as possible. The document is several pages shorter and includes the following changes:

- The program includes just three narrative questions.
- The Financial Management Survey is only required to be filled out by Legal Applicant organizations who's CERT Grant is \$25,000 or over.
- If the Legal Applicant organization has already submitted the Financial Management Survey to GO SERV this calendar year, the Financial Management Survey requirement is waived. Please email Kate McCloskey at kate@goserv.ca.gov if you are unsure about whether this requirement has been met.
- If the Legal Applicant organization has already submitted the A-133 audit for the fiscal year ending in 2002 (requirement for Legal

Applicant organizations who expended \$300,000 or more in federal funding during the most recent fiscal year) to GO SERV, the A-133 Audit requirement is waived. Please email Kate McCloskey at kate@goserv.ca.gov if you are unsure about whether this requirement has been met.

- The Governing Body Resolution is now a multi-year document and therefore can be used for multiple grant years.

GO SERV Holds CERT Focus Group Meeting

GO SERV has established a CERT sub-committee within the SEVAG to help build on existing CERT programs and activities, and to serve in an advisory capacity to GO SERV. A Focus group of CERT experts from around the state was convened in Sacramento August 7th to begin the process of advice and feedback—both for the 2003 grant process and for future policy and program issues pertaining to CERT training in the state.

The CERT focus group highlighted a key need: CERT “instructor training” to allow for a wider pool of qualified individuals to teach TTT classes statewide. This “T-4” course will be a development focus as we move into the 2003 grant cycle.

Mendocino CERT T-T-T a Success

Mendocino Emergency Services Authority co-sponsored our Mendocino CERT Train the Trainer. A tremendous thank you must go to Rick Paige, the Executive Director of MESA. Without his support, the training session would not have been the success that it was.

Counties that sent representatives to the 3 day training were: Lake, San Benito, Mendocino, Sierra, Yuba Del Norte and Humboldt. Also, all participants deserve a thank you for

contributing the rich content of the class.

GO SERV will be collaborating with others to hold 3 additional courses in the near future. For your convenience we have included the schedule for the remaining courses in our Upcoming Events section.

A photograph of the Mendocino CERT TTT group will be on the GOSERV’s website soon.

A special thank you goes to the Yuba County director of Emergency Services for bringing Yuba’s multi disciplinary delegation.

Upcoming events

CERT T-T-T Course Schedule for 2003

GO SERV, in partnership with the Los Angeles City Fire Department and several Operational Areas will offer 3 additional CERT T-T-T courses during the calendar year. These are the next in a series of T-T-T courses that will help advance CERT in California. GO SERV acknowledges that there is a high demand for this training. If added resources become available, we will sponsor additional courses.

Our aim is to provide an opportunity for each county and the Tribal Nations to participate in one CERT T-T-T course this year, with an average of 35 participants per course. Based on our previous experience, and in response to your feedback and comments, we will not post the CERT T-T-T course schedule on the GO SERV web site, in hopes that this will cut down on inquiries to the counties and GO SERV by non-affiliated individuals. Invitations will be coordinated with and through the sponsoring Operational Area for each available course.

Tribal Nations Update

The Inter-Tribal Council of California recently held its first Tribal Nations

Upcoming Events

**September 17-19
Santa Barbara County
CERT T-T-T**

**October 17th
Sacramento
Grantee Workshop**

**October 20-22
San Bernardino County
CERT T-T-T**

**October 28th
Long Beach
Grantee Workshop**

**November 5-7
Humboldt County
CERT T-T-T**

**January 28th-29th, 2004
Governor’s Conference on
Service, Volunteerism and
Mentoring**

Emergency Planning workshop in Ukiah. Several more are planned; the next will be southern California on September 24/25. The focus of these workshops is to facilitate coordination between the Tribes with local and state government, and to provide the tools for Tribes to develop emergency response plans and Citizen Corps Councils. The ITCC also formed a

statewide Tribal Emergency Response Council to assist with emergency preparedness development on Tribal Lands and to help Tribes form Reservation-based Citizen Corps Councils--designed to mirror the Statewide groups formed by both the ITCC and the state.

For information on the Inter-Tribal Council's program, please contact Linda Amelia or Eileen Cary at 916-973-9581.

FAQS

Grantee Information

Q. Where can I find the Invoice Instructions, Form, and Expense Reports and the Budget Revision Form for the 2002 Citizen Corps and CERT Grants?

- A.**
1. Go to www.goserv.ca.gov.
 2. On left hand side click on **Grantee Central**.
 3. Enter password: **service2others** and then click login.
 4. On the left hand side you will now see a menu of items under **Grantee Central**....Click on **Citizen Corps**.
 5. You will now see the message **"Welcome to the Citizen Corps section of Grantee Central! Use the tabs above to navigate through this section of the website."**
 6. Click on the tab labeled **2002 Application Forms**. The **"Invoicing Instructions and Forms"** and the **"Budget Revision Instructions and Form"** can be found here.

Q. What is the contract term for my agency/organization's 2002 Citizen Corps and CERT Grants?

- A.** If you look at the top of the 1st page of the contract will see that the agreement was entered into on December 5, 2002. Also, you can find the complete term of the contract on the 2nd page of

the contract labeled "II. Term". The contract term is as follows: December 5, 2002 - December 4, 2003.

Q. When can my agency/organization incur expenses for the 2002 Citizen Corps and CERT Grants?

- A.** Your agency/organization can only incur expenses during the contract term. The contract term is as follows: December 5, 2002 - December 4, 2003.

Q. When is the FINAL invoice due for the 2002 Citizen Corps and CERT Grants?

- A.** The final invoice is due 60 days after the expiration of your contract, therefore the last day to submit an invoice is on Monday, February 2, 2004.

916.323.7646

WEB address:
www.goserv.ca.gov

Citizens Corps Contact:

Main Number....